

Academic Affairs Committee Meeting Minutes

Date: Thursday, December 14,
2023

Time: 3:00 p.m.

Location: Boyd Conference Room

Members Present: Darrin Martin, Chair; Bill Cole; Mike Hastings; Rebecca Peterson; Jack Sheffler - Absent

Guests: Sarita Rhonemus, Interim Provost; Brent Benjamin, EVP

1. Call to Order:

Chair Martin called the meeting to order at 3 PM and turned the meeting over to Dr. Rhonemus.

2. Opening Comments: Sarita Rhonemus, Interim Provost

I just want before we get started and actually to be on record.

How delightful Dr. Martin is. And no, he hasn't paid me to make these comments. I had a two-hour conversation with him like a week ago Monday and I guess that conversation could have gone on for probably another couple more hours.

Delightful. He listened. Everything I said.

He had something, he either agreed with it or even enhanced the idea and the excitement and I can tell you, I'll be 30-year employee here in 24. I always wanted, was excited about getting up in the morning and coming to work and couldn't cut my mind off at night thinking of everything we could be doing and everything and that went away the past four years. I actually didn't dread it, but there was no excitement or just wasn't motivated.

Not the way I used to be. And I can tell you that has come back. And it's because of you.

I mean that. Sincerely. And so, again, I didn't know you were going to be in here, but I would just say the same thing.

So, but no, I look forward to working with you and getting past HLC hearing and then moving forward with some exciting ideas that we've got in mind.

3. Interim Provost Update:

a. All University Institute

i. January 3, 2024

b. Colleges/Schools/Departments

i. Academic Affairs Organizational Chart

1. There was a change but this has been reverted back to the original structure

ii. Curriculum Changes

1. All changes are included in the attachment

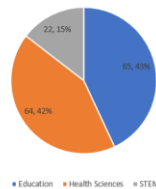
- iii. Mining Technology Degree Program
 - 1. Weekly Team Meetings with Coronado Mining
 - 2. Letters of Support
 - 3. Curriculum Developed
 - 4. Associate and Baccalaureate Degrees
 - 5. Next Steps
 - 6. Final team meeting on Friday, December 15, 2023
 - 7. Submit to WVHEPC and HLC for approval (prior to Christmas break)
 - 8. Anticipated Start Date – Fall 2024
- c. 2024 – 2025 Academic Calendar
 - i. Fall Semester 2024
 - 1. Classes Begin August 19
 - 2. Final Exams End December 13
 - ii. Winter Intersession 2024
 - 1. Classes Begin December 16
 - 2. Final Exams End January 18
 - iii. Spring Semester 2025
 - 1. Classes Begin January 21
 - 2. Final Exams End May 16
 - iv. Graduation
 - 1. Commencement Ceremony Scheduled for May 17
 - v. Summer I 2025
 - 1. Classes Begin June 2
 - 2. Final Exams End July 3
 - vi. Summer II 2025
 - 1. Classes Begin July 7
 - 2. Final Exams End August 8
- d. Assessment
 - i. Leadership and Management Skills Survey – Spring 2024
 - 1. To Be Administered to Deans and Directors
 - a. Leadership Skills
 - b. Management Skills
 - c. Communication and Stakeholder Engagement
 - d. Self-Reflection and Professional Growth
 - ii. Training Opportunities
 - 1. BSU Human Resources - Vector Solutions Training
 - a. Employment Practices/Supervisory (12 Courses)
 - b. Performance Evaluations and Performance Management (Administered Fall 2023)
 - 2. WVHEPC to offer Leadership training to Deans and Directors for all public higher education institutions

- iii. Student Course Evaluations
 - 1. Spring 2023 Baseline
 - a. Average values based on the following scales (1-5)
 - i. Structuring and Clarity
 - ii. Organization and Preparation
 - iii. Co-operation
 - iv. Learning
 - 2. Administered Fall 2023 (Results pending)
 - e. Academic Success Center
 - i. Ellucian Advise
 - ii. TutorWV.com (Statewide Initiative)
 - f. Report on Final Exam Administration – Fall 2023
 - i. Course Modalities
 - 1. 100% Online – Proctortrack
 - ii. Web-Enhanced – Hybrid
 - 1. Online Proctortrack or Face-to-Face
 - iii. In-Seat, Lecture
 - 1. Face-to-Face
 - a. Proctored in Classroom or in the Testing Center
 - g. Early College (Dual Enrollment Pilot Program – Series 19)

Dual Enrollment Pilot Program – Series 19

Student Pathways - Fall 2023

n=151



- h. Spring 2024 Registration Numbers

Spring 2024 Registration Numbers

Overall Total	Spring 2023	Spring 2024	Difference
Continuing	869	840	-29
Graduate	5	15	+10
New	2	2	0
New Transfer	3	6	+3
Provisional (Dual Credit)	153	104	-49
Readmit	21	18	-3
Special Teacher Cert	16	15	-1
Transient	0	1	+1
Total	684	607	-77

- 4. Adjournment
 - a. Meeting was adjourned at 4:22 PM

Minutes submitted by: Jeanne Moricle, Board Liaison