

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Thursday, April 20, 2023

Time: 4:00 p.m.

Location: Boyd Conference Room

Committee Members:

Charlie Cole, Chair | Bill Cole | Mike Hastings – via conference line | Shannon Remines

Guests:

Sarita Rhonemus, Ted Lewis, Brent Benjamin, Ronnie Hypes, Robin Capehart

The meeting was called to order at 4:23 PM by Chair Charlie Cole. Chair Charlie Cole turned the meeting over to Dr. Lewis.

Chair C. Cole made a motion to move into executive session for the purpose of discussing a personnel matter. Bill Cole moved, Shannon Remines second. Meeting moved into executive session at 6:10 PM. Motion made to exit executive session at 6:34 PM.

Chair Charlie made a motion to adjourn. The meeting was adjourned at 6:35 PM.

No.	Item
1	<p>Update from Dr. Ted Lewis:</p> <ul style="list-style-type: none">• Tutoring:<ul style="list-style-type: none">○ 8 tutors on campus○ Online – tutor.com – available 2/4/7 – real time○ Coaches should be aware of this online tutoring program<ul style="list-style-type: none">▪ Coaches should attend institutes orientation that is scheduled at the beginning of all new Fall/Spring semesters○ Hours used are tracked. Unused hours roll over to the term○ Executive Committee members requested a recap on 2 -3 years on Tutor.com usage to be presented during 5/4 meeting.○ Question: Can we double the usage of tutor.com○ Professor's hours: Office hours are 10 hours a week. Are they available to students during this time – they are required to post their hours on their office doors.○ Room deposits: only 4 days given to make deposits for returning students – email was sent out on 3/27 to make all aware of the short notice.<ul style="list-style-type: none">▪ 50 upper classmen did get deposits in▪ We will be utilizing BU dorms again▪ Freshman deposits are due June 1st

No.	Item
2	<p>Housing Update from Brent Benjamin/Ronnie Hypes:</p> <ul style="list-style-type: none">• 4 East is being built out.• Entrance by Student Center will be made into a green space. Work to begin end of June
3	<p>President's Report:</p> <ul style="list-style-type: none">• Updated vision statement• Our graduation rates prove that our students are getting jobs• Leadership team and board 100% on board with the university's vision• Vision needs to be communicated and shared<ul style="list-style-type: none">○ Our heritage○ Our purpose