

Bluefield State College Board of Governor's Committee Meeting

Planning and Policy Committee – August 20, 2109

Members Present:

Ron Hypes, Chair
Bill Cole (phone)
Carol Cofer
Joseph Shannon Remines

Dr. Robin Capehart
Dr. Terry Wallace

The meeting was called to order at 4:10 pm by Dr. Capehart. Dr. Capehart welcomed new Board of Governors member Shannon Remines and Carol Cofer.

Dr. Capehart provided a review of the committee's responsibilities. They are:

1. Legislative Proposals
2. Institutional Governance
3. Strategic Planning

The By-Laws were revised in July to be more streamlined. Attached handout defines the hierarchy for Institutional Governance.

The Planning and Policy commission responsibility will be to reorganize the policies of Bluefield State College, review and update or discard antiquated polices, and to revitalize and reflect improvements of state law and the sense of the BOG.

Policy Areas Include:

1. Education and Academics
2. Finance
3. General Administration
4. Personnel
5. Physical Plant
6. Research
7. Students

Strategic Planning Process

1. BOG will determine: Vision/Mission/Values
2. Must be a priority
3. Needs to be consistent

Legislative Initiatives

1. Review the current code that defines Bluefield State College
 - a. We have the option to establish our legislative agenda, however it needs to be in place by October.

Carol Cofer moved to adjourn, Bill Cole second. The meeting was adjourned at 4:51 pm

Training Hours – 1hr

Ron Hypes
Carol Cofer

Bill Cole
Shannon Remines